

MINUTES OF ORDINARY MEETING OF POUNDSTOCK PARISH COUNCIL HELD WEDNESDAY 29-JANUARY 2026

An Ordinary Meeting of Poundstock Parish Council was held on Tuesday 29-January 2026 at 7.30 p.m. at the Sunday School Rooms, Marhamchurch.

1. To note persons present and receive apologies for absence: **028/26**
In attendance were Cllr. Stephen Blake in the Chair and Cllrs. Michelle Carter, Tom O'Sullivan, Graeme Swatton, Liz White, John Worth and the Clerk.
Apologies were received from Cllr. Eric Harris and Pamela Idelson.
Members of the public present 3.
2. Declarations of Interests: None received. **029/26**
3. Requests for Dispensation: None received. **030/26**
4. Public Open Session: During the Public Open Session, a member of the public spoke regarding Public Right of Way 28, which was also listed as an agenda item for later discussion during the meeting. A further member of the public addressed the Council in relation to road signage and potholes. It was noted this matter had been previously reported. **031/26**
5. To resolve that the Minutes of the previous Full Council Meeting are an accurate record:
(a) Minutes of the Full Council:
RESOLVED, that the Minutes of the Ordinary Meeting held on 13-January 2026 were a true and accurate record and were signed by the Chair. **032/26**
(b) Note any matters arising - None. **033/26**
6. Correspondence to discuss and resolve a course of action with any associated expenditure:
Correspondence schedule was reviewed and **NOTED.** **034/26**
19/01/2026 Closure Order - Marine Drive to Coppathorne, Bude. This information has been published on the Council's website.
7. Planning Matters:
Planning Applications to discuss and make a consultee comment:
PA26/00021 Proposal: Prior Notification of agricultural or forestry development for: Pack shed - a wooden frame building used to wash and pack vegetables for market garden business. Location: Woolston Market Garden, Bude, Cornwall EX23 0NB.
Application was noted as Cornwall Council Planning had already ruled that a full planning application would be required. **035/26**
- PA26/00235** Demolition of existing domestic storage building and erection of a replacement domestic storage building. Location: Pengallic, Poundstock, Bude, Cornwall EX23 0DQ
Following lengthy discussions it was RESOLVED to make no objection. **036/26**
- (b) To note any applications received from Cornwall Council by the time of the meeting: **037/26**
PA26/00297 Proposal: Extension and alteration works together with separate Garage and variation of condition 2 of decision notice PA24/05210 dated 02.10.2024.
Location: Ty Gwyn, Long Park Drive, Widemouth Bay, Bude, Cornwall EX23 0NA.
- (c) Planning Decisions – **NOTED** <https://www.poundstock-pc.gov.uk/planning-applications> **038/26**
8. Finance to discuss and resolve a course of action with associated expenditure:
(a) To note income, banking and investment statements - **NOTED.** **039/26**
(b) To resolve to approve payment of outstanding accounts as per schedule.

- RESOLVED unanimously, to make payments as scheduled.** 040/26
- (c) To agree the budget for 2026/2027.
Following discussions it was unanimously RESOLVED to agree the 2026/2027 budget. 041/26
- (d) To set the precept for 2026/2027.
Following discussions it was unanimously RESOLVED to set the 2026/2027 precept at £54,341.00. 042/26
9. Agenda items to discuss and resolve a course of action and associated expenditure:
- (a) To receive an update and consider next steps for a new hall for Poundstock - The agenda item concerning The next steps for the new hall was, at the Chair's discretion, and with the agreement of the Council, deferred to the end of the meeting to be considered in closed session due to the confidential nature of the matter. 043/26
Following discussion, it was unanimously RESOLVED to proceed to the next step with Charity Fundraising Ltd and to instruct them to prepare and submit grant applications in support of the new Hall for Poundstock. 044/26
- (b) To receive an update and consider next steps for the public toilets - An update was received in respect of the Public Toilets. The Chair reported that emergency repairs had been undertaken to the roof to secure loose slates. Cllr. Michelle Carter requested a complete set of keys to the Public Toilet building. It was **Unanimously RESOLVED that the Clerk arrange for the keys to be cut, with the cost to be reimbursed.** 045/26
- (c) To receive and consider an update on the proposed car park levy received from Cornwall Council - Following a request at the previous meeting for further information, a meeting was held between the Chair, Cllr. O'Sullivan, Cornwall Councillor Nicky Chopak and the Clerk, with Cllr. Dan Rogerson, who provided additional clarification on the matter. The car park levy was discussed at length. It was noted that any levy would be dependant upon ticket sales and therefore reliant on the effective operation of the ticket machine and appropriate enforcement within the car park. A figure of 20p per ticket was suggested as an initial starting point, anticipating increased usage, subject to annual review. **It was therefore unanimously RESOLVED to request a levy of 20p per ticket on this basis.** 046/26
- (d) To receive and update on PROW 28 Combe Lane - Following Min. Ref. 560/25 and correspondence from Cornwall Council Enforcement requesting the removal of the unauthorised gates by mid-January, it was noted that the gates remain in situ. **It was unanimously RESOLVED that the Assistant Clerk contact Cornwall Council Enforcement to follow up on this matter.** 047/26
- (e) To consider the feasibility of making an application in principle to the Community Infrastructure Levy (CIL) Fund - **It was unanimously RESOLVED that the Chair, together with the Clerk, will complete and submit an Expression of Interest to the Community Infrastructure Levy (CIL) Fund in the sum of £100,000 towards the Poundstock Community Hall project.** 048/26
- (f) To consider making an application tot he Community Chest Fund - This matter was discussed and it was agreed to defer this item to the next meeting. 049/26
10. To receive reports and authorise any action: 050/26
- Poundstock Ward Member's Report: Cllr. Nicky Chopak was unable to attend the meeting and gave her apologies.
- (b) Chair's Report: The Chair had no separate report, having contributed as appropriate during consideration on the agenda items.
- (c) Clerk's Report: The Clerk confirmed that she had no additional matters to report beyond those covered on the agenda.
- (d) Assistant Clerk's Report: The Assistant Clerk reported that there were no matters to update the Council at this time.

11. NDP Steering Group to receive reports and authorise any action and expenditure:
 It was reported that the NDP Chair and the Chair met with Cornwall Council regarding the option to include affordable housing. During the meeting, the requirement for a Strategic Environmental Assessment (SEA) was discussed. Cornwall Council indicated that, subject to formal authorisation, an SEA would no longer be required. The NDP Chair is now finalising the necessary paperwork to progress the plan to the next stage. 051/26
12. Council Representatives to receive reports from Outside Bodies: No reports were presented. 052/26
13. Portfolio Reports to receive written reports and authorise any action and expenditure: 053/26
Police Advocate & Emergency Procedures: Cllr Swatton provided a brief update on matters relating to community safety and policing.
14. Co-option of Parish Councillors: It was **NOTED** that there are currently two casual vacancies, and no further applications have been received to date. 054/26
15. Items for Information: None. 055/26
16. Notification of meeting and suggested items for the agenda: 056/26
 The next meeting will take place on Wednesday 18-February 2026 at 7:00pm in the Sunday School Rooms, Marhamchurch, with the following meeting on Wednesday 15-March 2026.
17. PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960
RESOLVED that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw for agenda item 9(a) To receive an update and consider next steps for a new hall for Poundstock. 057/26
- Confidential minutes available separately.**
18. Close the Meeting - Meeting Closed at 21:22. 061/26

FINANCE SCHEDULE 29-JANUARY 2026

BANKING AND INVESTMENT STATEMENTS

Current Account	Statement 30/12/2025	£29,484.99
Reserve Account	Statement 19/12/2025	£82,659.74
CCLA	Statement 31/12/2025	£93,198.35
Call Account	Statement 31/12/2025	£321,625.29

INCOME

TOTAL INCOME 29/01/2026 **£0.00**

EXPENDITURE

* John Pearson Ltd	Invoice 1700 Construction Method Statement 18/11/2025) BACS	£1,002.00
Charity Fundraising Ltd	Invoice 4926 Strategic Consultancy (30/11/2025) BACS	£1,044.36
Source for Business	Invoice 6092545432 Cemetery04-Sep to 23-Dec 25 (29/12/25) BACS	£29.74
ICCM	Invoice 20526 Introduction Cemetery Management (06/01/2026) BACS	£120.00
British Gas Business	Invoice 8150376794 Public Toilets 02-Dec 25 to 01-Jan 26 (07/01/26)	£252.48
Methodist Church	Invoice for Room Hire 13/01/2026 (BACS)	£30.00
T Hall Quantity - Surveyors Ltd	Invoice 673 Agree Fee Proposal 10/07/2025 (22/01/2026) (BACS)	£2,160.00
T.J. Davies Ltd	Invoice 065 Cleaning Public Toilets January 2026 (27/01/2026) BACS	£1,320.00

TOTAL EXPENDITURE 29/01/2026 **£5,958.58**

** Payment made prior to the meeting due to contractual obligation and the invoice not having been received by the Clerk at the time. Presented for ratification.*

Signed by the Chairman _____ Date of Meeting _____